**NCPC Members Best Photos Description, Rev 3 6/9/2020**

**Objective**

Provide a means for each member to show one best photo of any subject per month.

**Method**

Send Ed Sutter ([edsutter@suttercom.com](mailto:edsutter@suttercom.com)) your photo and metadata, one week before the monthly meeting. Use the following format:

1. Photo as a jpg file.
2. Metadata, as text in an email, or in a Microsoft Word document, as detailed below.

The photo will be shown and discussed at the monthly meetings and also placed on our website: <https://www.northcobbphotoclub.com/best-photo-of-the-month.html>

**Copyright**

No special action needed. You own the copyright to a photograph as soon as you have taken it. The photograph does not need to be printed or registered with the U.S. Copyright office to obtain copyright protection.

**Requirements**

* One photo per month. Submit via cloud preferred. (if more than one photo, the first one received will be the only one placed on the web site)
* Best is per the member photographer’s perspective only, not per professional guidelines
* Photo must be taken within the last 12 months
* Omit distracting photo content or personal information written on the photo
* Membership dues paid
* The following information will be provided by the member and displayed along with the photo:
* Please submit in this order:

**See Template at the end of this document.**

|  |  |  |
| --- | --- | --- |
|  | **Description of Element** | **Example(s)** |
| **General Description** |  |  |
| Photographer: | First Name of person taking the photograph (Include middle initial if more than one has same name) | Ansel |
| Title: | Title you have given | Eagle Leaving Nest |
| Where: | Where was photo taken | Fort Mountain State Park, Georgia |
| Desc: | A short narrative about the photo | American Eagle Likely Leaving Young in Nest for Food |
| Editing SW: | Which editing software used. if any | None, Lightroom, Photoshop Elements |
| Editing Perf: | Brief primary editing you performed, if any. | None, Auto, Brightness, straightening, crop, … |
|  |  |  |
| **Photo Metadata** |  |  |
|  |  |  |
| Camera: | Make and model of camera used. | Nikon D850 |
| Date/Time: | Date and time photo was taken | 1/30/2020 2:13 pm |
| Shutter Speed: | Shutter speed in seconds | 1/500 |
| Aperture: | F Stop | f/5.6 |
| ISO: | ISO sensitivity speed | 400 |
| Exposure Program: | Exposure program used | Auto, Aperture or Shutter Priority, Cloudy, Night, Macro ,… |
| White Balance: | Color cast correction | Auto, Direct Sunlight, Cloudy, Incandescent, Fluorescent ,… |
| Exposure Comp: | Adjustment of Exposure Value used to offset camera’s setting | -2, -1, 0, +.67, +1, +2…  +1 will increase by 1 f stop or one-half the shutter speed |
| Metering mode: | Camera’s Metering Mode selected | Matrix, Center-weighted, Spot… |
| Lens: | Make and model of lens used to take this photo | Nikon 300mm f/2.8D |
| Focal Length: | If zoom lens, focal length used otherwise lens mm | 300mm |
| Image Size (Pixel Width and Height): | Pixel size of this specific file, after editing | 8032 x 6024 |
| File Size (In KB): | Original file size as imported from camera | 26,370 KB |
| Flash: | Yes, if used, No if not | Yes or No |

* Photos will remain on the website indefinitely, unless member photographer wants it removed
* Webmaster has the sole discretion for determining if photos are appropriate for display
* During meetings we’ll review and discuss technically how photo could have been improved.

Tip: You can access your photo metadata in Windows with File Explorer. Just **Right Click** on the file and select **Properties**, then, **Details.** Most editing software, including software provided by your camera maker will show your metadata.

For the Mac: Navigate to the image you want in Finder. Right click and select Open with Preview. Next, click on Tools > Show Inspector in the menubar. You can also press ⌘ + I on your keyboard. In the next window that pops up, click on the Exif tab.

**Best Photo Template**

If you have Microsoft Word, you can copy and paste this template into a new document and use it as a data entry form.

You can enter your information like your name and camera, that seldom change, then save for future use.

General Description

*Photographer:* Click or tap here to enter text.

*Title:* Click or tap here to enter text.

*Where:* Click or tap here to enter text.

*Desc:* Click or tap here to enter text.

*Editing SW:* Click or tap here to enter text.

*Editing:* Click or tap here to enter text.

Photo Metadata

*Camera:* Click or tap here to enter text.

*Date/Time:* Click or tap here to enter text.

*Shutter Speed:* Click or tap here to enter text.

*Aperture:* Click or tap here to enter text.

*ISO:* Click or tap here to enter text.

*Expo Prog:* Click or tap here to enter text.

*White Bal:* Click or tap here to enter text.

*Expo Comp:* Click or tap here to enter text.

*Metering mode:* Click or tap here to enter text.

*Lens: Click or tap here to enter text.*

*Focal Length:* Click or tap here to enter text.

*Image Size (Pixel W & H):* Click or tap here to enter text.

*File Size (KB):* Click or tap here to enter text.

*Flash:* Click or tap here to enter text.